

Date: 07/03/21

Assalamu Alaikum wa Rahmatullah

Dear Parent/ Carer

I pray you are well and in the best of Imaan and health

As mentioned in our previous letter, the government has announced that schools should fully reopen from the 8<sup>th</sup> of March 2021. We're looking forward to welcoming everyone back on Monday and have been working hard to make the school a safe, enjoyable environment.

We wanted to get in touch to explain what you can expect from us and what we will expect from all of our parents and carers.

### **Attendance**

Attendance will be mandatory in September, as the government expects all pupils to attend school. The usual rules will apply, meaning we'll be recording attendance and following up on any absences.

If your children needs to stay home due to the current shielding guidance, please let us know.

### **Arriving/ Leaving School**

Parents are to bring in their children to school according to the following times:

Nursery & Reception (Bubble B) > 8:25 – 8:30

Year 1, 2 & 4 (Bubble A) > 8:25 – 8:30

Year 3, 4 & 6 (Bubble C) > 8:30 – 8:35

If you have children in different year groups, you may drop them all off between 8:30 – 8:35

Any child arriving after the above times will receive a late mark. We strongly urge you to bring your child into school on time as staff supervising at the gates will be prepared for the above period. After this period, they have other assigned duties and late arrivals will cause inconvenience. Children arriving late will have to wait by the gates until a member of staff can become free to allow them in.

As we only have the one entrance to the school, we ask parents to maintain social distancing as much as possible and not congregate outside the school. Unfortunately, we will not be allowing parents onto the school site unless a prior appointment has been booked.

Any contact with the school, including with teachers, will need to be by telephone on 0121 706 3322, Class Dojo or by email to [contact@alameen.bham.sch.uk](mailto:contact@alameen.bham.sch.uk).

If you are paying school fees, please pass this on to a member of staff at the gate in an envelope with your child's name and the amount. We will provide you with a receipt at the end of the day or on the next school day.

If your child wears a mask on their journey to school, this will need to be removed at the school gate. Reusable masks will need to be put into a bag (provided by parents), disposable masks can be put in lidded bins situated in classrooms. Please help them practice how to remove masks safely; further information can be found on our website. The current guidance for children in primary schools is that they are not to wear masks in school.

## What to bring

Children are only to bring in essential items to school. These include the following:

- Minimal stationery
- Reading book & log
- Lunch box (clearly labelled with child's name)
- Coats (clearly labelled with child's name)

The above should ideally be brought in a small lunch bag and school bag (school bag available at the office).

Please also ensure that all items of clothing are labelled with your child's name

On the days your child has PE, we will be asking children to come to school in their PE kits. Please ensure your child arrives in black tracksuit bottoms, a white polo shirt, a school jumper and pumps. We will encourage outdoor PE as much as possible. You will be informed of which days your child has PE.

We will not be offering school meals for this term. If we are able to resume, we will let parents know.

## Safety measures

If your child shows any Covid 19 symptoms they must not attend school.

If your child or other members of your household are showing symptoms of Covid19, they must stay at home to self-isolate. The school will ask you to arrange a test by contacting 111 or NHS online and you will be expected to engage with the NHS track and Trace service.

Further information with regards to isolating and testing can be found on our school Risk Assessment or the NHS website.

Please contact the school office to inform us of any reason your child will not be in school. If the phone isn't answered, please leave a clear message with your child's name, class and reason for absence before 8:30am - we will need you to contact us on each day of your child's absence in order to update our attendance records and to adhere to safeguarding.

If your child should fall ill during the school day, they will be isolated in a room supported by staff wearing PPE and we will insist that they are collected as soon as possible. Please support us in keeping your child and others safe.

We will continually work with the local Public Health England Department and the DFE to ensure full guidance is always followed.

## Learning

We are trying our best to make the school day as normal as possible and are very excited to welcome our children back. We have worked on an exciting recovery curriculum for children which will ease them back into school routines and will address any gaps in their learning.

If you have any questions or concerns about the points we've set out above, please get in touch with us.

We're extremely grateful for all the support we've received so far from the school community. We'll continue to keep in touch if there are any updates to our plans or if we need to make changes due to new or updated government advice.

Wassalam

Yours sincerely

A handwritten signature in black ink, appearing to read 'M. Rahman'.

Mohammed Rahman  
Headteacher