



Date: 02/12/24

Year 6 SATS Workshop

Assalamu Alaikum wa Rahmatullah

Dear Parents/Carers,

We hope this letter finds you in the best of Imaan and health

I am writing to inform you that, unfortunately, we need to reschedule our Year 6 SATs Workshop originally planned for this Thursday. Due to unforeseen staffing shortages, I will need to accompany a group of children on a trip, and I want to ensure that the workshop is delivered in the best possible way.

The workshop will now take place on **Thursday, 12th December 2024**, at the same time of **2:15pm**. We sincerely apologise for any inconvenience this may cause and appreciate your understanding and flexibility.

To help us plan accordingly, we kindly ask that you confirm your attendance for the new date by completing the form below:

Thank you for your continued support and partnership in your child's education. If you have any questions or concerns, please do not hesitate to get in touch with the school office.

Jazaakumullaahu Khairan

Yours Sincerely
Mohammed Rahman
Head Teacher, Al Ameen Primary School

SATs Workshop Attendance Confirmation Slip (Parents of children in year 6 only)

Please return this slip to the school office by Monday, 27th November.

Child's Name: _____ **Class:** _____

I confirm that I will be attending the SATs workshop on **Thursday, 5th December at 2:15 PM.**

☐ Yes, I will attend

☐ No, I am unable to attend

Parent/Carer Name: _____ **Signature:** _____